

# **Loudoun County EMS Advisory Council, Inc.**

**October 21, 2003**

## **Minutes**

The October 2003, meeting of the Loudoun County EMS Advisory Council, Inc. was held on Tuesday October 21, 2003 at the Loudoun Hospital Center, Cornwall Street Campus in Leesburg, Virginia with the following present:

Co. 1 Present	Co. 9 Present	Co. 17 Present
Co. 2 Present	Co. 10 Present	LCFR Present
Co. 3 Present	Co. 11 Present	LFAS Present
Co. 4 Absent	Co. 12 Present	Lifeline Absent
Co. 5 Absent	Co. 13 Present	Pub. Health Excused
Co. 6 Present	Co. 14 Excused	LHC Absent
Co. 7 Absent	Co. 15 Present	OMD Excused
Co. 8 Present	Co. 16 Present	LCSO Present

Leo C. Kelly, PA, Chairman presided at the meeting and called the meeting to order at 1935 hours.

**Public Comments:** None

**Delegate Comments:** None

**Minutes:** A motion was made and seconded to approve the September 2003 minutes as presented.

**Motion by:** Co. 11 **Seconded by Co. 12**

**Motion:** Minutes for the September 2003 be approved as presented.

**Vote:** Approved

**Treasurer's Report:** The Treasurer, Alice Love reported:

- 2-For-Life Account is down to a zero balance due to paying Northern Virginia EMS council fee. Our dues with the council are currently paid up to date.
- The tax return was turned in to the accountant last week and should be ready for pick up this week.

**Loudoun County EMS Council, Inc.**  
**Minutes – October 21, 2003**  
**Page 2**

**Loudoun County Sheriff's Office: Sergeant Bev Tate reported:**

- There has been an issue with a DOA leaving the scene. Please remember that a DOA is a crime scene that the LCSO must preserve. If the patient is determined to be a code Gray

**Public Health:**

- DC Brown advised that there was a state wide video table top conducted by the Dept. of Health on 10/21/03

**Loudoun Hospital Center: None**

**ALS Committee:**

- LHC is developing a patient charge sheet. This would be used to document the supplies used on an EMS patient and replenished from the ER.
- ER Manager Lida Leech will speak with Lisa Joyce so that Cornwall consistently writes the expiration date on the outside of the narcotics pouches.
- Preceptor class on 11/18/03. Any candidate is due to the ALS committee by 11/17/03
- Co. 6 stated that they have spoken with LaDeana Anderson (Medtronic Physio-Control Technical Services Representative) regarding LP battery problems. She states that a new batch of batteries will be coming out soon. It is unknown what the problem with the current batteries is that is causing them to fail.
- See Attached Minutes

**BLS Committee:**

- A BLS protocols committee was established
- Co. 13 stated that there was a call in which an ambulance from 13 was turned around at Lansdowne to go to Cornwall ER. The BLS committee rep. is to provide peer review with the information.

**NVEMSC: No Meeting**

- There was no submission for grant money from Loudoun County. Many agencies expressed their frustration with applying and being turned down year after year. DC Brown encouraged all companies to continue to apply for this grant money

**Loudoun County EMS Council, Inc.**  
**Minutes – October 21, 2003**  
**Page 3**

**Rescue Chiefs**

- Still in search of a secretary
- No September minutes were recorded.
- Co. 4 is currently in the bidding process for an A-4-2 replacement. They were encouraged to seek grant money for this large purchase.
- Co. 14 brought a med. bag that South Eastern is currently selling as a replacement to our current med. Bag. It is too small for our purposes. South Eastern was to look for a larger bag.
- Co. 14 expressed an issue with the AIC on a call taking a call report and the station not having a record of a call run by their ambulance.
- Any company noting an issue with the CAD system is to contact the on duty communications supervisor
- Co. 14 brought up a concern with the new IV start kits and having to wait 30 sec. for the chloraPrep to dry.
- Co. 3 is considering a grant for the replacement of A-3-3
- Co. 3 is having significant building problems
- For those department who have member's ID badges expiring, a request should be made in writing to Frankie Rust for a replacement
- Many RC did not receive the memo from Dr. Sabella—it has been attached
- The Northern Virginia restocking agreement was discussed.
- A concern with the latest BLS protocols class teaching incorrect information was encountered. The students were told to call poison control directly. The correct information is to call Med. Control, if they wish to call poison control they may.
- The Cornwall pyxis is not for restocking or replacing expiring medications. This is to be done at Lansdowne. The Cornwall pyxis is for replacing used medications on a call.
- Rescue squad committee brought forward their recommendations. The RC will take it to their stations for comments. Chairman Kelly reminded them that a recommendation needs to come to the EMS Council in November.
- The LP 300 for LP 500 swap continues through Lou Ann Welsh at Fire-Rescue.

**Peer Review:**

- Next meeting is October 22 meeting.
- The committee had to say good bye to long time, devoted members this past month. The Shires will be sorely missed and are leaving a great void for BLS readers.

**Loudoun County EMS Council, Inc.**  
**Minutes – October 21, 2003**  
**Page 4**

**LCFR:**

- Remember that when checking the expiration dates on the narcotics pouches to physically check to be sure that the pouches are intact.
- When contacting medical control per protocol LHC is both Cornwall and Lansdowne. There is not a requirement to contact Lansdowne when flying out a patient. Your physical location dictates which medical control to use (Cornwall or Lansdowne).

**Public Education:**

- First annual operation save a life was conducted on Sept. 27, 2003. 41 people were enrolled. There was a good supply of instructors. The extra shirts were being given to the sponsoring vendors and supporters. An after action meeting will be held on 10/27/03. The committee has received feed back asking for a Friends and Family course of adult and pediatric instead of 2 adult classes. Evaluations are coming in with positive feedback from the students. All costs were underwritten by donations. Discussion of the class being free to the public. There remain two outstanding invoices for advertising.
- The committee has 2 new members: Jeff Rashap (13) and LouAnn Welsh (LCFR).

**Commission:**

- Budget is to be approved in April. The process is ramping up. Fire-Rescue is anticipating a zero based budget year due to a new board of supervisors.

**Old Business:**       None

**New Business:**

- Fire Council forwarded concerns with current EVOC training. Chairman Kelly had sent the concerns to system and read return replies (see attached). Chairman Kelly asked the RC to address the situation and return with recommendations.
- Discussion of renaming the Training Center to Training Academy.

**Motion by: Co.11 Seconded by Co. 6**

**Motion:       Keep the name as Loudoun County Fire-Rescue Training Center**

**Vote:           Approved w/ 1 abstain**

- The EMS council is still pursuing a single EMS license under the EMS Council. The current problem is with the OEMS regulations on vehicle lettering.
- The EMS Council executive committee is to meet to develop a budget for the 2004 2-For-Life monies. Any input should be forwarded to Chairman Kelly

- Discussion of mounting a new ALS key box in the commission. The current key box is not designed for large keys.

**Loudoun County EMS Council, Inc.**

**Minutes – October 21, 2003**

**Page 5**

**Motion by: Chairman Kelly Seconded by Co. 11**

**Motion: Buy a key box and 1 narcotics box for each station with an ALS unit that does not current have a narcotics box. The total is not to exceed \$1,141.40**

**Vote: Approved unanimously**

**Announcements:**

- Hibbs Bridge will be closed for 4-6 months. Chief 8 is contacting Chief 3 regarding a temporary response change in the surrounding first dues.
- RS-13 will be hosting a Re-Dedication/Open House on Sunday November 2, 2003 from 2pm-4pm
- Meet the candidates (LCSO and BOS) will be held at Patton Hall @ Sterling Cascades on 10/22/03 @ 1930 hr
- The initial planning for the WMAA (Dulles) MCI drill on 5/8/04 is underway. Letters have been sent to the surrounding departments.

**Motion by: Co. 2 Seconded by Co.13**

**Motion: Adjourn the meeting – 2110 hours.**

**Vote: Approved**

**For the Loudoun County EMS Council, Inc.**

**Linda Hale  
Secretary**

**LMH 11-12-2003**